



# FORMAL WRITING TIPS

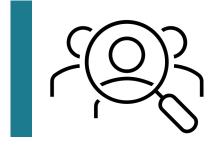


- Simple words
- Short sentences
- Active verbs
- Present tense
- Few superlatives
- Double check prepositions
- No acronyms
- No shortforms
- No parenthesis
- Overdo with hashtags
- Use jargon or buzzwords



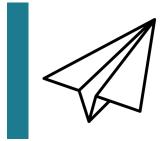
# SOCIAL MEDIA WRITING TIPS





### WHO IS THE AUDIENCE?

- Policymakers
- General audience
- Youth



### WHAT MESSAGE

- Conversational and direct tone
- Engagement
- Flexible structure



### **IMPORTANT THINGS FIRST**

- 2 seconds to catch the reader
- Why should people care of your message? What is really important?
- Tip: start with a punchy statement or a question

## SOCIAL MEDIA POST EXAMPLE



### **GETTING TO THE POINT**

Yesterday's event on sustainability in critical raw materials at DG GROW brought together stakeholders, consumers and the industry to address circularity and contribute to the next generation industry.



The future of raw materials is #circular. Stakeholders, consumers & industry gathered at @EU\_Growth yesterday to talk about how circular business models can shape a thriving & sustainable critical raw materials industry



# **FURTHER ENGAGEMENT**



### **CALL TO ACTION**

- Check this blog
- Watch this video
- Sign this petition
- Vote on policy
- Contribute with your opinion
- Comment (if the post end with a question)

### **USE ATTRACTIVE ASSETS**

- Catchy visuals
- Interactive tools
- Ride the wave of recent news/events
- On websites mission statement must be read in less than 30s

### **USEFUL WEB TOOLS**



#### **GRAMMARLY**

- Grammar checker and writing app
- Detects tone, complex grammar, subject-verbs interactions and punctuation
- Drawbacks: often it lacks the ingenuity and make sentences less fluid

#### **HEMINGWAY APP**

- Allow to increase the smoothness of any text
- Readability checks
- Drawbacks: less precise on the grammar aspect





### KEEP IN TOUCH



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Rebecca Lentini rl@ridenspa.com

*Director* +32.497.31 88 62

